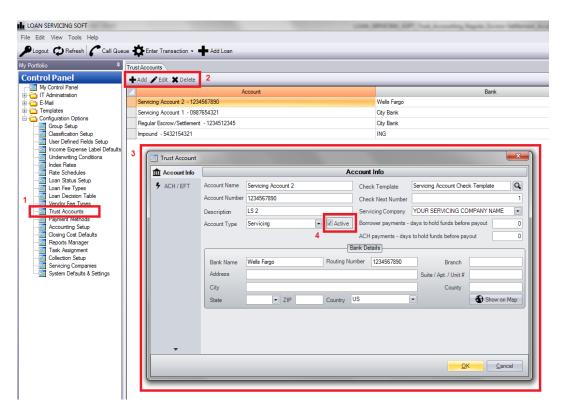
## **LOAN SERVICING SOFT Trust Accounts**

This document will guide you through the process of setting up your Trust Account or Trust Accounts. To start with you should set up your Servicing Account (One of three different Trust Accounts with-in LOAN SERVICING SOFT: Servicing, Impound, Regular Escrow/Settlement).

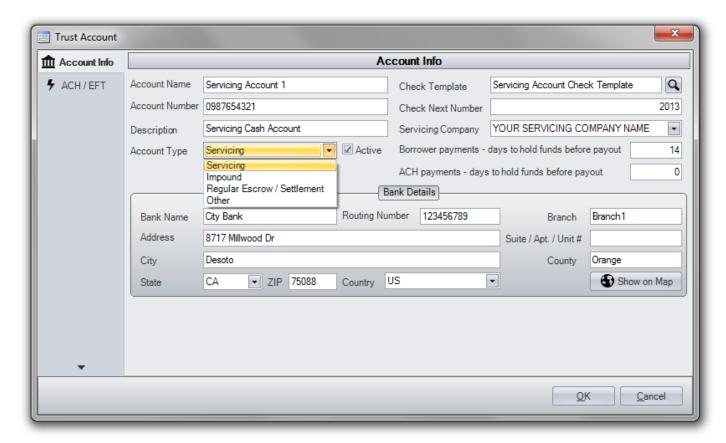
LOAN SERVICING SOFT "Servicing" trust accounts are used primarily for the following purposes:

- For depositing incoming borrower funds as they come in during the life of a loan
- Waiting for those funds to clear (not to bounce or NSF)
- And then sending those funds out to Lenders, Vendors, back to Borrowers, and/or into Impound Accounts, etc.

To set up your Servicing Trust Account go to Control Panel > Trust Accounts. From here you can Add, Edit, and Delete an unlimited number of Trust Accounts. By clicking the Add or Edit button the Trust Account screen will pop up. Here you can enter/change your bank account information. Be sure to click the Active check box in order for your accounts to be displayed on your users Control Panels.







And be sure to select Servicing from the Account Type drop down.

If you have an Impound Trust Account for managing taxes and insurance impounds, and/or a Settlement Trust Account for things like holding prepaid interest, construction draws, etc.. you can set those up also.

For additional information and/or questions please feel free to contact our support group at support@loanservicingsoft.com or 1-800-993-1839 x2.

